



100%
EMPLOYEE
OWNED

Notice Regarding Credit Card Surcharge

Dear Valued Customer:

DSG recognizes the importance of offering multiple payment options for our customers. Making payments via **e-check through Online Billpay** on **www.dsgsupply.com** is the most efficient, secure and effective means of paying your DSG invoices. If you don't currently have a user account on dsgsupply.com, please go to **www.dsgsupply.com/MyAccount/CreateAccount** to set one up and begin making electronic payments today! If you need assistance with this process, please contact us at **Credit@dsgsupply.com** or **833-374-2745**. We would love to help you!

For customers who enjoy the convenience of paying via credit card, we will continue to accept payments on outstanding invoices using Visa, MasterCard, American Express and Discover cards. **In order to offset the rising cost of card acceptance, we will be implementing a 3% surcharge on these transactions beginning June 12, 2023.** This fee is not greater than our expenses associated with accepting credit card payments. By law, DSG cannot profit from this fee*.

If you would like to avoid the fee, simply choose another payment method such as e-check, ACH, wire transfer or mailing your check payment to Dakota Supply Group, PO Box 74007497, Chicago, IL 60674-7497.

We thank you for your understanding and appreciate the opportunity to serve you.

Sincerely,

DSG

* The 3% surcharge does not apply to point of sale transactions. DSG will notify you of the surcharge prior to payment authorization. Where prohibited by state law, DSG will waive the credit